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E N T R Y R E Q U I R E M E N T S

an invitation to enter the AAI Awards 2016, the 31st annual awards for excellence in architectural design

INTENTION

- To encourage higher standards of architecture throughout the country.
- To recognise projects which make a contribution to Irish architecture.
- To inform the public of emerging directions in contemporary architecture.

ASSESSMENT

- A panel of five distinguished assessors is invited to make a broad selection of schemes which they believe make a contribution to Irish architecture.
- Schemes are selected on the basis that they aspire to “excellence in architectural design”, and the selection is irrespective of building type, location, scale, or whether built/unbuilt.
- The assessors comprise: an architectural critic, a foreign architect, two Irish architects, and a distinguished non-architect.
- The assessors for the AAI Awards 2016 are to be confirmed.
- The assessors’ decision is final.
- The Awards Registrar and the President of the AAI will attend the assessment as observers.

ELIGIBILITY

- The AAI Awards are for built and unbuilt projects by all practitioners in Ireland and Irish practitioners abroad.
- Current buildings - including landscape / infrastructure works and competition-winning projects, which are under development, under construction, or completed within 24 months prior to the submission deadline are eligible.
- Current projects, counter projects, and theoretical works are also eligible.
- The following projects are not eligible:
 - (a) student projects,
 - (b) projects carried out in offices of the Assessors or the AAI President where the President is the entrant or a principal or director of the practice,
 - (c) previous AAI Award-winning projects or Special Mention-winning projects (both built and unbuilt),
 - (d) unsuccessful competition entries.
- Where a project is ineligible for entry due to the service of an Assessor or the AAI President the period of eligibility will be extended accordingly.
- Unsuccessful awards entries may be submitted a maximum of two times. This applies to both built and unbuilt projects.
- The Maurice Craig award is open to all final year graduate projects which have been completed within 24 months of the submission deadline.
- The Registrar’s decision is final on the eligibility of projects.
- Queries on eligibility should be addressed the Registrar c/o the AAI, via awards@architecturalassociation.ie at least seven days prior to the final registration deadline.

REGISTRATION

- Registration will be online only.
- Early registration forms – together with appropriate fees, transferred via Paypal or bank transfer only – must be submitted online by 12 midnight on Friday 15th of January 2016.
- Applicants who wish to submit more than one entry must return an additional fee for each entry.
- Upon receipt of full payment, entry forms and digital submission forms will be sent by email to all registered entrants.

- All entrants must be current full AAI Annual Pass members.
Note: Applicants for the Maurice Craig Award do not have to be full AAI Annual Pass holders. If the applicant does have a full AAI Annual Pass, there is no additional fee for entering the Maurice Craig Award.
- Late registration deadline is 6pm on Thursday 28th January 2016. No further registration will be accepted beyond this date.
- Deadline for submissions- Friday 29th January 2016, 6pm sharp.

FEES

- Early: €90. Additional entries: €90/project.
- Late: €125. Additional entries: €125/project.
- Maurice Craig Award: €40 (free if AAI Annual Pass Holder). One entry per candidate only.
- Deadline for submissions: Friday, 29th January 2016, 6pm

SUBMISSION

- Entrants are invited to communicate their design to the public by drawings, photographs or other graphic representation, and to explain the project by the use of appropriate images and text.
- Buildings should be illustrated/photographed in context.
- Each entry is to comprise 1 or 2 panels mounted on rigid card (but not framed), either A1 or 594mm square.
- A descriptive text (300 words max.) should be incorporated into the panel, or lightly taped to the reverse. Entrants must declare in this text: (a) the size of the project in m², and (b) the stage the project is at – design/planning/under construction/completed (date).
- Entries are to be anonymous, with the official entry form in an envelope lightly taped to the back of one panel.
- Entry codes are to be self generated by the applicant comprising of two letters and three numbers (e.g. AA123) Entry codes should be incorporated into the bottom left hand corner of the panel. It should also be fixed to: (a) the back of panels, (b) the front of the text (if separate), and (c) the outer packaging.
- Except in the case of the Maurice Craig Award, all entrants will be asked to sign a statement confirming that all persons involved in all development stages of the entry were paid in accordance with National Employment Law.
- Entries should be submitted to **Darc space, 26 North Great Georges Street, Dublin 1** on the **29th of January 2016** between **12-6pm**. Late Entries will not be accepted.

DIGITAL SUBMISSION

- In addition to hardcopy submissions, all entries must be accompanied by a corresponding digital submission, or will be deemed invalid.
- Except in the event of file corruption or damage to CD/DVD, all files submitted in digital format will be considered final for the purposes of publication.
- Each image must not exceed 20 MB, images must be 300dpi+ resolution.
- Image submission form must be filled out with full image description and individual image copyright outlined. Image title corresponds to image number on submission form (eg. 1.jpg, 2.tiff, etc.).
- Image name must include the file extension (.jpg etc). A minimum of three images of the project must be included in the digital submission. There is no limit to the number of images submitted.
- All entries must be burned onto a CD/DVD or submitted via a dropbox link emailed to awards@architecturalassociation.ie
- Please write entrant's name and entry code on the CD-ROM/subject line of the email.

DIGITAL SUBMISSION CONTENT

1. General entry form
2. Image submission form
3. Project description form
4. Office/entrant description form
5. Final A1 board submission (PDF/ high-resolution .jpg)
6. Project images submission (PDF/high-resolution .jpg)
7. Office/entrant profile image

AWARDS

- The Downes Bronze Medal was donated to the AAI by Harry Allberry, a founder member, in 1905-06, to be awarded to the member who produces the best measured drawings and sketches of any building erected before 1820. The award was discontinued in the early 1950s. The medal is now the Association's premier award for excellence in architectural design.
- There will be a maximum of seven awards, including the Downes Medal, which may be awarded at the discretion of the assessors. Any entry is eligible for the Medal or an Award. Any number of entries may be selected for Special Mention.
- The Maurice Craig Graduate award will be bestowed at the discretion of the jury as a separate category in the general awards scheme. Up to three further commendations may also be awarded.
- All entrants will be notified of the Jury's decision within 2 working days of the adjudication.
- The AAI is not in a position to return entries to applicants. It is the applicant's responsibility to make a copy of their submission for their own records.

EXHIBITION

- Prior to adjudication, the AAI may choose to host a preview exhibition before the Awards judging. All submitted projects will be on display. This event is yet to be confirmed. All entrants will be duly notified should the preview exhibition go ahead.
- The selected projects will feature in an exhibition traveling to venues nationwide.
- Award-winners will be invited to submit additional material for exhibition. The exhibited drawings and models will be returned only after completion of the exhibition tour.
- A catalogue will be published featuring the selected projects, with the assessors' considered comments on each project.
- All photographs and text contained within the digital submission on will be considered final for use in the panels for the catalogue.
- The AAI reserves the right to the exhibition, publication and promotional use of all material supplied by the architects of the selected projects.